## Non-‐Classroom Teacher Working Portfolio

**Teacher Evidence Submission Form**

**NOTE: To be completed if not using PDE3 to document evidence gathering**

## 2015-16 Educator Effectiveness System

DEPARTMENT OF EDUCATION

Office of Human Resources Performance Management

Section

P.O Box 2360 Honolulu, HI 96804

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| Non-­‐classroom teachers (NCT) should complete one Teacher Evidence Submission Form per component, listing all evidence for that component. The administrator will determine the interval of submission and the form’s format, electronic or hardcopy. The following filename convention is recommended for electronic files: *FirstNameLastName\_*EvidenceForm\_Framework*Component-­‐.*pdf (e.g., JohnDoe\_EvidenceForm\_IS2a.pdf). | |
| **Teacher Name** | **Teacher Role** |
| FirstName LastName | Counselor, Curriculum Coordinator, etc. |
| **Administrator Name** | **School/Office** |
| FirstName LastName | Aloha Intermediate School |
| **Framework Type** | **Component** |
| Instructional Specialists | 2a |
| **Evidence Type** | |
| ☐ Attached Electronically ☐ Physical Submission | |
| **Explanation of Evidences** | |
| **List evidence**  Provide context for the evidence presented and explain how it aligns to the component selected above. | |